



August 5, 2009

Dear Sir or Madam:

You recently received an email from Expeditors regarding collecting information for our Importer Security Filing (ISF). A sample of the email is on the second page of this letter. It is very important that you follow the instructions in their email to create a login for their ISF tool. Creating the login is easy. Click on the link they sent in their email and enter the same username and password that you use to sign into their Order Management Booking Tool. You are now logged in.

It is crucial that you do this as soon as possible in order to prevent a delay in your shipments. We are required by U.S. Customs to provide certain details regarding all shipments into the United States. Failure to supply this information will prevent merchandise from leaving any foreign country.

The link on the invitation that you received from Expeditors is only valid for seven days. Please contact them if it has been more than seven days since you received the invitation or if you do not have a username and password for the Order Management Booking Tool. **The deadline for logging into Expeditors' ISF tool is August 14<sup>th</sup>, 2009 but I urge you to do it as soon as possible.**

**Failure to comply may result in shipment delays.**

I appreciate your assistance in helping us to collect the required data for Customs.

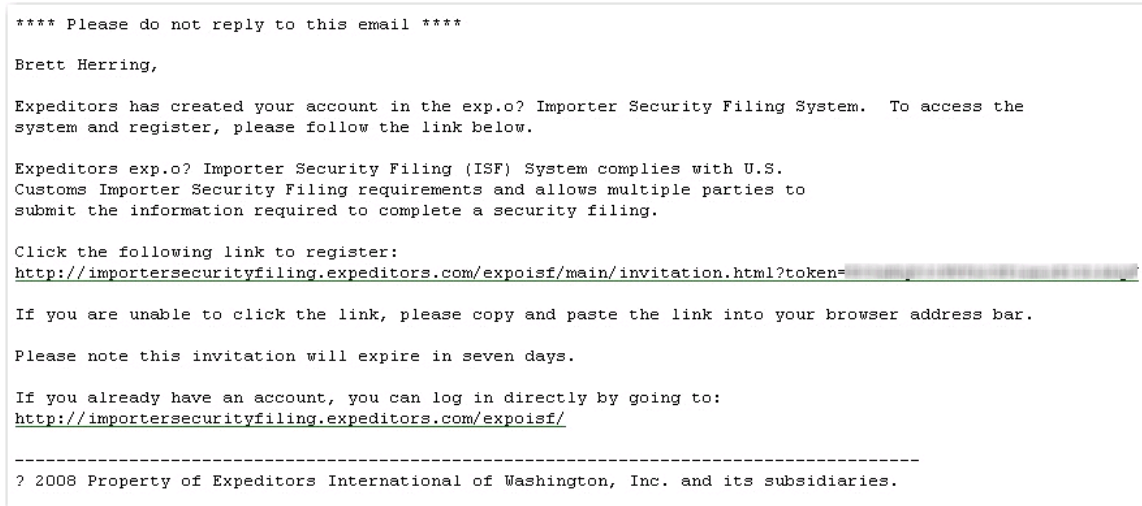
Sincerely,

Tony Davis  
Vice President Logistics

Lynne Sprugel  
Senior Director Global Sourcing

cc: Expeditors International

**Sample of email invitation from Expeditors:**



**Once you click on the link in the email you received from Expeditors, you will be taken here.**

