

August 21, 2009

Dear Academy Vendor / Factory,

Please review the attached letter carefully. This is our 2nd send of this letter.

Expeditors has requested numerous times for you to accept an invite they recently sent that provided step by step instructions on how to sync their online booking tool with their Importer Security Filing (ISF) tool. This is a simple process and is mandatory for ALL Academy import shipments.

Academy will be filing our own ISFs but we require that you provide us with a few data elements. You can do this easily through Expeditors online booking tool after you sync it with their ISF tool. There is **no cost** involved. Once you sync the two tools (booking and ISF), you simply have to click on a tab within the booking tool to provide the **required** data elements.

Also attached is Expeditors' user guide in both English and Chinese. This guide will explain how to use Expeditors' online booking tool to provide the ISF data elements. Should you have any questions regarding the user guide or how to sync Expeditors' booking tool with their ISF tool, you may email Expeditors at iah-isf@expeditors.com. They created this email address to handle all ISF related questions.

USA Vendor

Please correspond with the person that makes your bookings with Expeditors for your Academy purchase orders regarding the urgency in accepting the invitation they received from Expeditors. The invitation will provide the steps to link the booking tool and the ISF tool in Expeditors' system. The invitation must be accepted before the ISF data can be entered. If the person(s) who makes your bookings did not receive an invitation from Expeditors, have them email Expeditors at iah-isf@expeditors.com immediately.

We request that this be considered an urgent matter and is made a top priority.

Thank you and best regards,

Tony Davis
Vice President Logistics

cc: Expeditors International