

OTM

Oracle Transportation Management

Ready to Ship Vendor

Version 2 February 2, 2022

Training + Development
Ready, Set, Grow!

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Oracle Transportation Management system (OTM) facilitates collaboration between buyers and their suppliers through on-line purchase order confirmation, shipment creation, and transportation management integration. The design of this document is to provide guidance to Academy's suppliers utilizing OTM, accessed via the Oracle Web Portal.

In summary, this document will provide guidance on:

- Order Release
 - Reviewing open Purchase Orders
 - Create Shipment Releases

- Shipment Manager
 - Review Status of Shipments
 - Modify Shipments

Additional guidelines and information for OTM:

- At 07:00 AM CST, OTM consolidates all submitted releases on the Early Pickup Date and routes them for pickup. An email message (VENDOR NOTIFICATION) is sent to each vendor with the routing information. Please email: domestic.logistics@academy.com if you do not receive an email within 24 hours after your [Early Pickup Date](#).
- All Releases must be submitted 72 business hours before the Early Pickup Date. The 72 business hours do not include weekends or Academy Sports & Outdoors holidays.**
- If you submit the Order Release after 06:45 AM CST, your shipment will go through the routing process the next business day; therefore, you must change the Early Pickup Date to the next business day.
- Please email: domestic.logistics@academy.com if you have not received a call from a Truckload Carrier within 24 hours after your Early Pickup Date.
- Any unassigned Order Releases or extra freight will not be added to an arriving truck without approval from the Academy Logistics Department. *(See SMART guide for violations)*
- Multi Stop Shipments – All truck load shipments must be loaded to maximize space for next shipper's freight and the load must be braced to ensure the product will not shift during transit
- For any problems with PO's or PO shipping window, please contact your Buyer via email



OTM GUIDE FOR VENDORS

| Action | Responsible | Comments |
|---|-------------|---|
| Purchase Order is generated in Academy's host system | Academy | Supplier continues to receive PO in same format (EDI, web, paper) |
| Purchase Orders are imported into Oracle's Web site | Academy | |
| Supplier logs onto OTM website | Supplier | Website link: http://vendor.academy.com |
| Supplier clicks link for OTM Link and logs into the application | Supplier | User ID & Password administered by Academy |
| The supplier creates an order release (pickup request) based on their ability to fulfill the purchase order | Supplier | |
| After the shipment is created, the supplier clicks Finished to submit the release for pickup | Supplier | |
| Carrier is assigned to pick up shipment and the status Indicator is updated to Yellow informing the vendor the release is on a shipment | Academy | |
| Email sent to supplier with routing info (carrier & Academy BOL #) | Academy | |
| Supplier can review shipment status in OTM by clicking on Order Search | Supplier | Supplier references Academy BOL# on shipping paperwork (Straight BOL). |
| Carrier requests pickup appointment with Supplier | Carrier | Carrier provides Shipment status info back to Academy (EDI or web) |

How to Access OTM

- Go to <https://vendor.academy.com/>



Vendor Process

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[Back to Shipment Type](#)

COLLECT VENDORS

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Objectives

- Discuss PO release processes
- Identify the process for updated an order release
- Review processes for order search
- Discuss order updates
- Review the process for printing a bill of landing

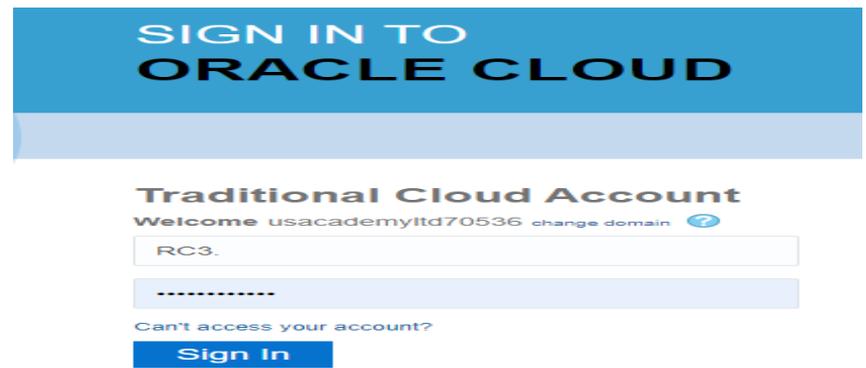
This training document is an introductory tutorial to OTM with information on navigating the system. This document is directed to all the Academy Sports + Outdoors (ASO) Vendors. Users should be able to view and release a PO.

Vendor Login

User: **RC3**.Vendor Number or ID (without leading zeroes)

Password: Temporary password (see page 24)

If you change the password please inform your team members on the new password



The screenshot shows the Oracle Cloud login interface. At the top, a blue banner reads "SIGN IN TO ORACLE CLOUD". Below this, the text "Traditional Cloud Account" is displayed. A welcome message "Welcome usacademy1td70536" is followed by a "change domain" link and a help icon. The login form consists of two input fields: the first contains "RC3." and the second is masked with ".....". Below the password field is a link that says "Can't access your account?". At the bottom of the form is a blue "Sign In" button.

Notes on PO releases:

- All releases must be completed at least 72 hours prior to the early pick up date
- The vendor has the ability to make changes to the released order as long as is not planned on a shipment -
- PO has to be in Red status in order to make changes. If the PO status is Yellow or Green, then you will have to email domestic.logistics@academy.com for assistance.
- Releases are planned on Shipments once a day and as a result, there is a limited window in which to make changes
- If a change needs to be made and the Vendor receives an error message, please contact **Domestic.Logistics@Academy.com** for assistance



What saved search would you like to run?



PO Release



Order Search



Order Update -
Quantity



Order Update -
ShipFrom/Date/NMF
C/Pallets



Print BOL



Shipping Locations



Change Password



PO Release

The Ship Unit Finder screen allows the Vendor to search for PO's by PO number (7 digits, without leading zeroes), source location, destination location, other criteria or by performing an open search

EMINENT Rapid Command and Control Center

Ship Unit Finder

Ship Units

PO Number: 3209019 Begins With ▾

Source Location ID: [] Begins With ▾

Destination Location ID: [] Begins With ▾

Early Pickup Date: [] Same As ▾

Not After Date: [] Same As ▾

Search Sort Order Actions

EMINENT Rapid Command and Control Center

Ship Unit

Total Found: 1000

Ready to Ship ASO [] [] []

| <input checked="" type="checkbox"/> | ☆ | PO Number | Source Locatio... | Destination Locatio... | Early Pickup Date | Not After Date |
|-------------------------------------|---|-----------|-------------------|------------------------|---------------------|---------------------|
| <input type="checkbox"/> | ☆ | 3209018 | 2080 | 893 | 10/03/2016 12:00 AM | 10/10/2016 11:59 PM |
| <input type="checkbox"/> | ☆ | 3209019 | 2080 | 895 | 10/31/2016 12:00 AM | 11/07/2016 11:59 PM |
| <input type="checkbox"/> | ☆ | 3212670 | 2080 | 893 | 08/22/2016 12:00 AM | 09/05/2016 11:59 PM |
| <input type="checkbox"/> | ☆ | 3208792 | 2080 | 893 | 02/27/2017 12:00 AM | 03/21/2017 11:59 PM |
| <input type="checkbox"/> | ☆ | 3214498 | 2080 | 897 | 08/24/2016 12:00 AM | 09/07/2016 11:59 PM |
| <input type="checkbox"/> | ☆ | 3214918 | 2080 | 893 | 10/14/2016 12:00 AM | 11/03/2016 11:59 PM |
| <input type="checkbox"/> | ☆ | 3207678 | 2080 | 897 | 03/01/2017 12:00 AM | 03/21/2017 11:59 PM |

Purchase Order Ready to Ship (Release) Process:

- On the Ship Unit screen
- Select the PO you wish to release by checking the box next to the PO number and click the **Ready To Ship ASO** button at the top of the page

The screenshot displays the 'Ship Unit' interface in the EMINENT Rapid Command and Control Center. The header shows 'EMINENT Rapid Command and Control Center'. Below the header, the title 'Ship Unit' is followed by 'Total Found: 1000'. A toolbar contains a button labeled 'Ready to Ship ASO' (highlighted with a red box), along with icons for list management, refresh, and print. A table lists purchase orders with the following columns: PO Number, Source Location, Destination Location, Early Pickup Date, and Not After Date. The table contains six rows of data. A red box highlights the checkboxes in the first two rows, which are checked for PO numbers 3209018 and 3209019.

| <input checked="" type="checkbox"/> | ★ PO Number | Source Locatio... | Destination Locatio... | Early Pickup Date | Not After Date |
|-------------------------------------|-------------|-------------------|------------------------|---------------------|---------------------|
| <input type="checkbox"/> | ☆ 3209018 | 2080 | 893 | 10/03/2016 12:00 AM | 10/10/2016 11:59 PM |
| <input checked="" type="checkbox"/> | ☆ 3209019 | 2080 | 895 | 10/31/2016 12:00 AM | 11/07/2016 11:59 PM |
| <input type="checkbox"/> | ☆ 3212670 | 2080 | 893 | 08/22/2016 12:00 AM | 09/05/2016 11:59 PM |
| <input type="checkbox"/> | ☆ 3208792 | 2080 | 893 | 02/27/2017 12:00 AM | 03/21/2017 11:59 PM |
| <input type="checkbox"/> | ☆ 3214498 | 2080 | 897 | 08/24/2016 12:00 AM | 09/07/2016 11:59 PM |

PO Release

On the Ready To Ship screen enter the following information:

- **Early Pickup Date** – Use the calendar icon to the right of field to choose the earliest date the goods can be picked up at your facility with a 72 hour window from the date the po is released in OTM within the shipping window.
- **Ship From (MUST CHANGE TO A 8-12 DIGIT LOCATION UNLESS THE VENDOR ONLY HAS ONE LOCATION)** – Enter your Supplier Site ID that corresponds with the physical location you are actually shipping from. Clear Ship From field, then click on magnifying glass – to search for your locations. Then Click The Finish Tab (see page 16 for example)
- **Ship To** – Enter the Ship to ID you are shipping to. Clear Ship to field, then click the magnifying glass – to search for locations. For Direct to Store Shipments chose the Store number and location or type “ST” then the store number.
- **Pallet Type** – Use the drop down and choose the type of pallet. (Non-Stackable, Stackable, Floor Loaded, Long or Short)
- **Weight** – Enter in the total weight for this PO release
- **Volume** – Enter the total volume (cubic feet) for this PO release (L x W x H/ (divided by) 1728 x # of pallets)

Ready To Ship

| Remark Qualifier ID | Remark Text | |
|---|------------------------------------|----------------------------------|
| Ship Units | | |
| Pickup Date - MUST BE CURRENT DATE OR LATER! 01/01/2022 00:00:00 | Not After Date 01/03/2022 23:59 | EISD 01/14/2022 02:00 |
| Ship From - MUST CHANGE! [Search Icon] | Ship To 895 [Search Icon] | * Pallet Type NON-STACKABLE v |
| * Weight 15000 LB v | * Volume 1500 CU FT v | |

See page 16
for Ship From

Back to Shipment Type

PO Release

Ship From – Clear Ship From field, click on the magnifying glass to search for your location. **(MUST CHANGE TO A 8-12 DIGIT LOCATION UNLESS THE VENDOR ONLY HAS ONE LOCATION)** Select your Supplier Site ID that corresponds with the physical location you are actually shipping from. Click on Finish.

MUST CHANGE TO A 8-12 DIGIT LOCATION (i.e. 45009012001) UNLESS THE VENDOR ONLY HAS ONE LOCATION (4500)

Ready To Ship

Order Base ID: 3753794 Total Weight: 0.00 LB Total Volume: 0.00 CUFT

| Remark Qualifier ID | Remark Text |
|---------------------|-------------|
|---------------------|-------------|

▲ Ship Units

Pickup Date - MUST BE CURRENT DATE OR LATER! 12/01/2017 00:00:00 Not After Date 12/18/2017 23:59

Ship From - MUST CHANGE!

Ship To: 897 * Pallet Type:

* Weight: LB * Volume: CU FT

Location Finder

Location Address Role Contact General Audit

Location ID: Begins With:

Location Name: Begins With:

Domain Name: Begins With:

Corporation ID: Begins With:

Location Description: Begins With:

Location Reference Number Qualifier ID: Begins With:

Location Reference Number: Begins With:

Allow Mixed Freight: Yes No Both

Template: Yes No Both

Allow Driver Rest: Yes No Both

Active:

Location

Total Found: 29

| ID | Location ID | Location Name | Address |
|-----------------|-------------|---------------------|-----------------------|
| RC3.3233 | 3233 | NTS/ARTFX-DALLAS | 6425 CAMPUS CIRCLE DR |
| RC3.32337506301 | 32337506301 | NTS/ARTFX-DALLAS | 6425 CAMPUS CIRCLE DR |
| RC3.ST227 | ST227 | ST227 BENTON BRYANT | 20790 I-30 NORTH |
| RC3.893 | 893 | COOKEVILLE DC | 4500 ACADEMY ROAD |

Back to Shipment Type

PO Release

Scroll down until you see Reference Numbers Ribbon on the Ready To Ship Screen

1. Go to the Reference Number Qualifier ID Field and use the scroll Drop Down and find the Carton Count then in the Reference Number field and enter the value and then Click Save.

The screenshot shows the 'Order Release' ribbon with the 'Reference Numbers' section expanded. The 'Reference Number Qualifier ID' dropdown menu is open, displaying a list of options including 'CARTON_COUNT', 'DECLARED_VALUE', 'FIREARMS', 'FLOOR_LOADED', 'HAZMAT', 'NMFC_CLASS', 'PALLET_COUNT', and 'PO'. The 'CARTON_COUNT' option is highlighted in blue. In the 'Reference Number' field, the value '10' is entered and highlighted with a green border. A red box highlights the 'Save' button.

2. Go to the Reference Number Qualifier ID Field and use the Drop Down and find the NMFC Class, then in the Reference Number field and enter a NMFC Class that is 3 digits (example: 300,100, 92.5) or 2 digit example 50). Then Click Save

The screenshot shows the 'Reference Numbers' section of the ribbon. The 'Reference Number Qualifier ID' dropdown menu is open, displaying a list of options including 'CARTON_COUNT', 'DECLARED_VALUE', 'FIREARMS', 'FLOOR_LOADED', 'HAZMAT', 'NMFC_CLASS', 'PALLET_COUNT', and 'PO'. The 'NMFC_CLASS' option is highlighted in blue. In the 'Reference Number' field, the value '100' is entered and highlighted with a red border. A red box highlights the 'Save' button.

3. Go to the Reference Number Qualifier ID Field and use the Drop Down and find the PALLET COUNT, then in the Reference Number field and enter a Pallet Value without decimals. Then Click Save

The screenshot shows a form titled "Reference Numbers". It has two main columns: "* Reference Number Qualifier ID" and "* Reference Number". The dropdown menu for the first column is open, showing a list of options including PALLET_COUNT, CARTON_COUNT, DECLARED_VALUE, FIREARMS, FLOOR_LOADED, HAZMAT, and NMFC_CLASS. The PALLET_COUNT option is highlighted in blue. The value "25" is entered in the Reference Number field. A "Save" button is visible to the right of the Reference Number field.

| * Reference Number Qualifier ID | * Reference Number | |
|---------------------------------|--------------------|------|
| PALLET_COUNT | 25 | Save |
| CARTON_COUNT | 10 | ✎ ✕ |
| DECLARED_VALUE | 100 | ✎ ✕ |
| FIREARMS | | |
| FLOOR_LOADED | | |
| HAZMAT | | |
| NMFC_CLASS | | |
| PALLET_COUNT | | |

4. Click Save at the bottom of the screen to complete your request. You will see the Success screen pop up. You will receive a vendor notification on your pickup information once your shipment has been routed to carrier to the e-mail address on the account within 2 to 3 business days prior to your earliest available date.

The screenshot shows the "Order Release" form. Under the "Reference Numbers" section, there is a table with the same structure as the previous screenshot. The PALLET_COUNT option is selected in the dropdown. The value "25" is entered in the Reference Number field. A "Save" button is visible to the right of the Reference Number field. At the bottom of the form, there is a "Top" button and a "Save" button, both of which are highlighted with red boxes.

| * Reference Number Qualifier ID | * Reference Number | |
|---------------------------------|--------------------|------|
| | | Save |
| CARTON_COUNT | 10 | ✎ ✕ |
| NMFC_CLASS | 100 | ✎ ✕ |
| PALLET_COUNT | 25 | ✎ ✕ |

The screenshot shows the "Results" screen. It has a "Success" tab selected. The message reads: "You successfully created the following records:". Below this, the record ID "RC3.3753794-001" is displayed next to an "Edit" button. At the bottom, there is a "Create Another" button.

Success

You successfully created the following records:

RC3.3753794-001 Edit

Create Another

- For Secondary Requirements: Repeat the same steps as step 3 above for Floor Loaded, Hazmat, or Firearm if this load are these type of Product by entering **Y** for YES or **N** for NO.

▲ Reference Numbers

| * Reference Number Qualifier ID | * Reference Number | |
|---------------------------------|----------------------|------|
| <input type="text" value="GO"/> | <input type="text"/> | Save |
| FLOOR_LOADED | Y | |
| HAZMAT | Y | |
| FIREARMS | Y | |

- The Reference Numbers Qualifier ID in Red are required to process PO's for routing.
- The Reference Numbers Qualifier ID in Blue are only required if applied to the load

These Reference Number Qualifier are REQUIRED for all PO's requesting routing

| Reference Number Qualifier ID | Detail | Input |
|-------------------------------|---|-------------------------------------|
| CARTON_COUNT | Amount of total cartons on the shipment | REQUIRED |
| NMFC_CLASS | Enter Class of Shipment | REQUIRED |
| PALLET_COUNT | Enter number pallets on the Shipment | REQUIRED |
| FLOOR_LOADED | Enter Y (Yes) | NOT REQUIRED (only if floor loaded) |
| HAZMAT | Enter Y (Yes) | REQUIRED if Hazmat |
| FIREARMS | Enter Y (Yes) | REQUIRED if Firearm |

These Reference Number Qualifier are Secondary Requirements if it applies to the load

Order Search

- Select the **Order Search** icon on the home screen
- The Order Released Finder allows the Vendor to search for released orders by released ID, PO number, etc.
- Click **Search**
- The search provides an Order Release screen which contains general information about your releases.
- Use the legend below to help identify your shipment status using the Indicators and User Defined images
- Note: You can only make changes to a release when the indicator is a RED circle.

Order Release Finder

Order Release

Order Release ID
 Begins With

PO Number
 Begins With

Source Location ID
 Begins With

Early Pickup Date
 Same As

Late Pickup Date
 Same As

Destination Location ID
 Begins With

Indicator
▼

Create Date
 Same As

Favorites
 Yes No Both

Search Sort Order

Order Release Total Found: 1

| <input checked="" type="checkbox"/> | ★ | ID | PO Number | I... | 1 | 3 | Early Pick... |
|-------------------------------------|---|---------------------------------|-------------------------|------|---|---|----------------|
| <input type="checkbox"/> | ☆ | RC3.7256237-001 | 7256237 | | | | 12/15/2021 ... |

Order Update – Quantity

- This function can be used to update the carton count, weight, or volume of your release
- Click the **Menu** link and Order Update Quantity then enter in the Order Release ID you want to modify the quantity on Then Click **Search**
- On the SHIP_UNIT-LINE screen, check the box next to the Order Release and click **Edit** at the top

SHIP_UNIT_LINE Finder

Order Release Ship Unit Line Audit

Order Release ID
3981801-002 Begins With

Total Package Count
=

Net Weight
LB =

Net Volume
CU FT =

Search Sort Order

SHIP_UNIT_LINE Total Found: 1

| <input checked="" type="checkbox"/> |  | Order Release ID | Carton C... | Weight | Volume | Domain Name |
|-------------------------------------|---|------------------|-------------|----------|-----------|-------------|
| <input checked="" type="checkbox"/> |  | 3981801-002 | 1 | 45.40 LB | 6.53 CUFT | RC3 |

Order Update – Quantity

- Complete the following fields on the Ship Unit Line screen:
 - Carton Count – If being changed, enter in the number of total cartons in the Total Package Count field
 - Weight – If being changed, enter in the total weight in both the gross & net weight field
 - Volume – If being changed, enter in the total volume in both the gross & net volume field
- **Do not update any other fields**
- Once all the fields are completed, click the **Finished** button. A Results screen will pop-up to confirm successful modification.
- Return to Order Search Menu to search for the order release and confirm the updated quantities

SHIP_UNIT_LINE Result > Ship Unit Line

Ship Unit Line ☆ 1 of 1 **Finished**

Ship Unit Line

* Order Release ID
7256237-001

Packaged Item ID
DEFAULT

Total Package Count
20

Gross Weight
1.00 LB

Net Weight
1.00 LB

* Ship Unit
2065581

Item ID

Packaging Unit

Gross Volume
1.00 CU FT

Net Volume
1.00 CU FT

Order Release Total Found: 1

| ID | PO Number | ... | 1 | 3 | Early Pick... | Not After ... | Source | Source Name | Dest | Dest Name | Weight | Volume | Insert Time |
|-----------------|-----------|-----|---|---|----------------|----------------|----------|-------------|------|-----------|---------|-----------|---------------------|
| RC3.7256237-001 | 7256237 | | ! | | 12/15/2021 ... | 01/10/2023 ... | 12050... | ADIDAS | 895 | KATY DC | 1.00 LB | 1.00 CUFT | 12/10/2021 03:30 PM |

Results

Success

You successfully modified the following records:

RC3.2065581x1 ☆ **View** **Edit** **View Log**

Modify Another

Order Update – Ship/From Date

- The Order Update – ShipFrom/Date screen is used to update the location you are shipping from/or to update the date the goods are available for pickup/or NMFC Class/or Pallet Count
- Click the menu link and click Order Update-ShipFrom/Date/NMFC/Pallets enter in the Order Release ID you want to modify Click **Search**
- Check the box next to the order release and Click **Edit** at the top

Note: You cannot alter a release if it is on a shipment. Contact Domestic.Logistics@Academy.com for assistance.

Order Release Finder

Order Release

PO Number Begins With ▼

Order Release ID Begins With ▼

Source Location ID Begins With ▼

Early Pickup Date Same As ▼

Late Pickup Date Same As ▼

Destination Location ID Begins With ▼

Indicator ▼

Create Date Same As ▼

Favorites
 Yes No Both

Search **Sort Order**

Order Release Total Found: 1

| <input checked="" type="checkbox"/> | | ID | PO Number | I... | Early Pickup Date | Not After D... |
|-------------------------------------|--|---------------------------------|-------------------------|------|---------------------|-----------------|
| <input checked="" type="checkbox"/> | | RC3.7256237-001 | 7256237 | | 12/15/2021 12:00 AM | 01/10/2023 1... |

Order Update – Ship/From Date

Enter in the following information:

- Pickup Date - to change the earliest date the goods are available, enter a new date in this field
- Source Location ID – to enter a different Pickup Location. Clear Source Location ID, click on the magnifying glass to search for your location.
- NMFC Class – Update and enter with 1 decimal place (100.0)
- Pallets – enter the updated pallet count
- **Do not update any other fields**
- Select **Finished**
- Return to Order Search Menu to search for the order release and confirm the updates.

[Order Release Result](#) > Order Release

Order Release ☆

1 of 1 **Finished**

Order Release

Order Release ID 7256237-001 Order Base ID 7256237 Source Location ID 12050808501 Destination Location ID 895

Order Release ID !
7256237-001

PO Number
[7256237](#)

Pickup Date - DO NOT ENTER A DATE AFTER THE NOT AFTER DATE

12/16/2021 16:36:00 !

Not After Date
01/10/2023 23:59 America/Los_Angeles

* Order Configuration
[ASO_SHIP_UNITS](#)

Earliest Estimated Pickup Date

* Source Location ID

12051422701 !

Source Location Name
ADIDAS

NMFC Class - MUST ENTER WITH 1 DECIMAL PLACE (IE 100.0)

100.0

Pallets

1

Results

Success

You successfully modified the following records:

RC3.7256237-001 ☆ [View](#) [Edit](#) [View Log](#)

[Modify Another](#)

Order Release Total Found: 1

🔍 ✖ 🔄 🖨️ ☰

| <input checked="" type="checkbox"/> | ★ | ID | PO Number | I... | 1 | 3 | Early Pick... | Not After ... | Source | Source Name | Dest |
|-------------------------------------|---|---------------------------------|-------------------------|----------------------------------|----------------|----------------|----------------|----------------|-----------------------------|-------------|---------------------|
| <input type="checkbox"/> | ☆ | RC3.7256237-001 | 7256237 | ! | 📦 | 📦 | 12/16/2021 ... | 01/10/2023 ... | 12051422701 | ADIDAS | 895 |

Print an Example Bill of Lading

- Select the **Print BOL** icon on the home screen.
- Select the shipment by selecting the option box on the left side of the screen, go to Actions.
- Select Print BOL - Vendor
- Follow the Windows steps to open the PDF file

*****Please note this is not a complete Bill of Lading on the website.**

****LTL Shipments routed to Bluegrace- Please use their bill of lading with the 3rd party information, if you do not receive the bill of lading from Bluegrace please contact them via email at academy@bluegracegroup.com**

Buy Shipment Total Found: 1000

Print BOL - Vendor

| <input checked="" type="checkbox"/> | + | ☆ | ID | Indicator | ... | ... | ... | BOL Number |
|-------------------------------------|---|---|--------------|-----------|-----|-----|-----|-------------|
| <input checked="" type="checkbox"/> | + | ☆ | RC3.16093087 | ● | 📄 | ⬇️ | 🏠 | CEVV-002435 |
| <input type="checkbox"/> | + | ☆ | RC3.16040622 | ● | 📄 | ⬇️ | 🏠 | EXDO-012589 |
| <input type="checkbox"/> | + | ☆ | RC3.17142731 | ● | 🌐 | ✅ | 🏠 | USXI-009850 |
| <input type="checkbox"/> | + | ☆ | RC3.16100591 | ● | 🌐 | ✅ | 🏠 | MKNT-000230 |

Date: 11/28/2017

BILL OF LADING

| | | |
|--|--|--|
| SHIP FROM: Name: NTSARTFX-DALLAS Address: 6425 CAMPUS CIRCLE DR. WEST City/State/Zip: IRVING TX 75063 SIDR: _____ FOB: <input type="checkbox"/> | | Bill of Lading #: CEVV-002435  |
| SHIP TO: Name: TWIGGS DC Address: 1 ACADEMY DR City/State/Zip: JEFFERSONVILLE GA 31044 CIDR: _____ Location #: 897 FOB: <input type="checkbox"/> | | CARRIER NAME: CEVA Trailer Number: Seal Number: Shipment ID: 16093087 SCAC: CEVV Pro Number: |
| THIRD PARTY FREIGHT CHARGES BILL TO: Name: Address: City/State/Zip: | | Freight Charge Terms: (freight charges are prepaid unless marked otherwise) Prepaid <input type="checkbox"/> Collect <input type="checkbox"/> 3 rd Party <input type="checkbox"/> <input type="checkbox"/> (check box) Master Bill of Lading: w/ attached underlying Bill of Lading |
| SPECIAL INSTRUCTIONS: | | |

| CUSTOMER ORDER INFORMATION | | | | | |
|----------------------------|--------|--------|--------|--------------|-------------------------|
| CUSTOMER ORDER NUMBER | # PKGS | WEIGHT | VOLUME | PALLET COUNT | ADDITIONAL SHIPPER INFO |
| 2791371 | 4 | 20 | 12 | | |
| GRAND TOTAL | 4 | 20 | 12 | | |

| CARRIER INFORMATION | | | | | |
|---------------------|---------|--------|------|---------------------|--------|
| HANDLING UNIT | PACKAGE | WEIGHT | H.M. | Product Description | LTL C |
| QTY | TYPE | QTY | (X) | | NMFC # |
| | 4 | 20 | | | 100 |
| GRAND TOTAL | | | | | |

Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the commodity as follows: COD Amount: \$ _____

Forgot Password

- Select [Can't access your account](#) from the home menu
- Type in your User Name - Next
- Answer the challenge questions- Next
- Select a New Password
- Contact Logistics if you can't reset your password at domestic.logistics@academy.com. **A temporary password will be sent from oracle cloud to the contact e-mail address on the account.**

Password Rules:

- 7 characters long min.
- Expiration: 180 days
- History: last 5 passwords
- Max attempts before lockout: 3

SIGN IN TO ORACLE CLOUD

Traditional Cloud Account

Welcome usacademyttd70536 [change domain](#) [?](#)

[Can't access your account?](#)

Sign In

Forgot Password?

Use this link to reset your password and to unlock accounts.

Questions?

Contact Domestic.Logistics@Academy.com for any questions.