

# OTM

## Oracle Transportation Management

Ready to Ship Vendor

Version 3: May 12, 2025

Training + Development  
Ready, Set, Grow!

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WBTATMOSreadytoshipvendor20150710v1d2

Oracle Transportation Management system (OTM) facilitates collaboration between buyers and their suppliers through on-line purchase order confirmation, shipment creation, and transportation management integration. The design of this document is to provide guidance to Academy's suppliers utilizing OTM, accessed via the Oracle Web Portal.

In summary, this document will provide guidance on:

- Order Release
  - Reviewing open Purchase Orders
  - Create Shipment Releases
- Shipment Manager
  - Review Status of Shipments
  - Modify Shipments

### Additional guidelines and information for OTM:

- At 07:00 AM CST, OTM consolidates all submitted releases on the Early Pickup Date and routes them for pickup. An email message (VENDOR NOTIFICATION) is sent to each vendor with the routing information. Please email: [domestic.logistics@academy.com](mailto:domestic.logistics@academy.com) if you do not receive an email within 24 hours after your Early Pickup Date.
- All Releases must be submitted 72 business hours before the Early Pickup Date. The 72 business hours do not include weekends or Academy Sports & Outdoors holidays.**
- If you submit the Order Release after 06:45 AM CST, your shipment will go through the routing process the next business day; therefore, you must change the Early Pickup Date to the next business day.
- Please email: [domestic.logistics@academy.com](mailto:domestic.logistics@academy.com) if you have not received a call from a Truckload Carrier within 24 hours after your Early Pickup Date.
- Any unassigned Order Releases or extra freight will not be added to an arriving truck without approval from the Academy Logistics Department. *(See SMART guide for violations)*
- Multi Stop Shipments – All truck load shipments must be loaded to maximize space for next shipper's freight and the load must be braced to ensure the product will not shift during transit. All pick up locations must seal the trailer.
- For any problems with PO's or PO shipping windows, please contact your Buyer via email.



## OTM GUIDE FOR VENDORS

Action	Responsible	Comments
Purchase Order is generated in Academy's host system	Academy	Supplier continues to receive PO in same format (EDI, web, paper)
Purchase Orders are imported into Oracle's Web site	Academy	
Supplier logs onto OTM website	Supplier	Website link: <a href="http://vendor.academy.com">http://vendor.academy.com</a>
Supplier clicks link for OTM Link and logs into the application	Supplier	User ID & Password administered by Academy
The supplier creates an order release (pickup request) based on their ability to fulfill the purchase order	Supplier	
After the shipment is created, the supplier clicks Finished to submit the release for pickup	Supplier	
Carrier is assigned to pick up shipment and the status Indicator is updated to Yellow informing the vendor the release is on a shipment	Academy	
Email sent to supplier with routing info (carrier & Academy BOL #)	Academy	
Supplier can review shipment status in OTM by clicking on Order Search	Supplier	Supplier references Academy BOL# on shipping paperwork (Straight BOL).
Carrier requests pickup appointment with Supplier	Carrier	Carrier provides Shipment status info back to Academy (EDI or web)

# How to Access OTM

OTM Link: <https://otmgtm-usacademytld70536.otmgtm.us-phoenix-1.ocs.oraclecloud.com/GC3/glog.webserver.servlet.umt.Login>

# Vendor Process

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[Back to Shipment Type](#)

# COLLECT VENDORS

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# Objectives

- Discuss PO release processes
- Identify the process for updated an order release
- Review processes for order search
- Discuss order updates
- Review the process for printing a bill of landing

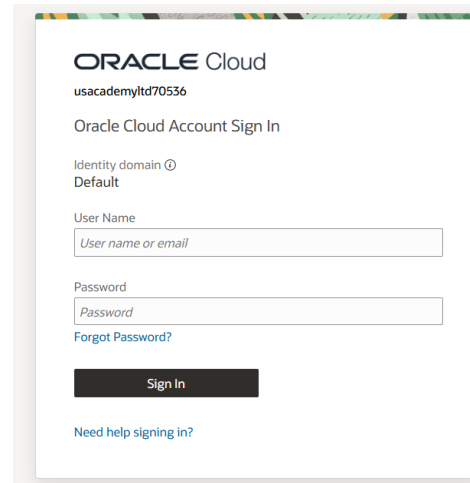
This training document is an introductory tutorial to OTM with information on navigating the system. This document is directed to all the Academy Sports + Outdoors (ASO) Vendors. Users should be able to view and release a PO.

## Vendor Login

User: **RC3**.Vendor Number or ID (without leading zeroes)

Password: Temporary password (see page 24)

**If you change the password please inform your team members of the new password**



The screenshot shows the Oracle Cloud Account Sign In page. At the top, it says "ORACLE Cloud" and "usacademytd70536". Below that is the text "Oracle Cloud Account Sign In". There is a section for "Identity domain" with a dropdown menu set to "Default". Below that are two input fields: "User Name" with a placeholder "User name or email" and "Password" with a placeholder "Password". There is a link "Forgot Password?" below the password field. At the bottom is a "Sign In" button and a link "Need help signing in?".



#### Notes on PO releases:

- All releases must be completed at least 72 hours prior to the early pick up date
- The vendor has the ability to make changes to the released order as long as is not planned on a shipment -
- PO has to be in Red status in order to make changes. If the PO status is Yellow or Green, then you will have to email [domestic.logistics@academy.com](mailto:domestic.logistics@academy.com) for assistance.
- Releases are planned on Shipments once a day and as a result, there is a limited window in which to make changes
- The PO must be submitted per truckload if multiple trucks are required to pickup all the pallets. OTM will not automatically split the po in the system.
- OTM is for collect orders only. Do not submit PO's in OTM if they are prepaid or the vendor is paying the freight cost
- If a change needs to be made and the Vendor receives an error message, please contact **Domestic.Logistics@Academy.com** for assistance



Search



PO Release



Order Search



Order Update -  
Quantity



Order Update -  
From/Date/NMFC/Pa



Print BOL




Shipping Locations



## PO Release

The Ship Unit Finder screen allows the Vendor to search for PO's by PO number (7 digits, without leading zeroes), source location, destination location, other criteria or by performing an open search

 Rapid Command and Control Center

Order Base Ship Unit Finder

Ship Units

PO Number  
 Begins With


Source Location ID  
 Begins With

Destination Location ID  
 Begins With




Early Pickup Date  
MM/DD/YYYY hh:mm a  Same As

Not After Date  
MM/DD/YYYY hh:mm a  Same As

Favorites  
☐ Yes ☐ No ☒ Both

 Rapid Command and Control Center Search

Order Base Ship Unit Total Found: 1

Ready to Ship ASO   

<input checked="" type="checkbox"/>	★	PO Number	Source Location ID	Destination Location ID	Early Pickup Date	Not After Date	Domain Name
<input type="checkbox"/>	☆	<a href="#">9999998</a>	<a href="#">99999</a>	<a href="#">897</a>	07/25/2020 12:00 AM	07/27/2027 11:59 PM	RC3

## Purchase Order Ready to Ship (Release) Process:

- On the Ship Unit screen
- Select the PO you wish to release by checking the box next to the PO number and click the **Ready To Ship ASO** button at the top of the page

Order Base Ship Unit		Total Found: 1				
Ready to Ship ASO						
<input checked="" type="checkbox"/>	★ PO Number	Source Location ID	Destination Location ID	Early Pickup Date	Not After Date	
<input checked="" type="checkbox"/>	☆ <a href="#">9999998</a>	<a href="#">99999</a>	<a href="#">897</a>	07/25/2020 12:00 AM	07/27/2027 11:59 PM	

## PO Release

On the Ready To Ship screen enter the following information:

- **Early Pickup Date** – Use the calendar icon to the right of field to choose the earliest date the goods can be picked up at your facility with a 72 hour window from the date the po is released in OTM within the shipping window.
- **Ship From (MUST CHANGE TO A 8-12 DIGIT LOCATION UNLESS THE VENDOR ONLY HAS ONE LOCATION)** – Enter your Supplier Site ID that corresponds with the physical location you are actually shipping from. Clear Ship From field, then click on magnifying glass – to search for your locations. Then Click The Finish Tab (see page 16 for example)
- **Ship To** – Enter the Ship to ID you are shipping to. Clear Ship to field, then click the magnifying glass – to search for locations. For Direct to Store Shipments chose the Store number and location or type “ST” then the store number.
- **Pallet Type** – Use the drop down and choose the type of pallet. (Non-Stackable, Stackable, Floor Loaded, Long or Short)
- **Weight** – Enter in the total weight for this PO release. Max weight for a truckload is 44,000
- **Volume** – Enter the total volume (cubic feet) for this PO release (L x W x H/ (divided by) 1728 x # of pallets) If the pallets are not the same size you will have get the cubic feet per pallet then add them up for your total cubic feet. Max cubic feet for a truckload is 3650

See page 16 for  
Ship From

**Ready To Ship**

Remark Qualifier ID	Remark Text
<b>Ship Units</b>	
Pickup Date - MUST BE CURRENT DATE OR LATER! 01/01/2022 00:00:00	Not After Date 01/03/2022 23:59
EISD 01/14/2022 02:00	
Ship From - MUST CHANGE! [Input Field] [Magnifying Glass]	Ship To 895 [Magnifying Glass]
* Pallet Type NON-STACKABLE [Dropdown]	
* Weight 15000 LB [Dropdown]	* Volume 1500 CU FT [Dropdown]

## PO Release

Ship From – Clear Ship From field, click on the magnifying glass to search for your location. **(MUST CHANGE TO A 8-12 DIGIT LOCATION UNLESS THE VENDOR ONLY HAS ONE LOCATION)** Select your Supplier Site ID that corresponds with the physical location you are actually shipping from. Click on Finish.

MUST CHANGE TO A 8-12 DIGIT LOCATION (i.e. 45009012001) UNLESS THE VENDOR ONLY HAS ONE LOCATION (4500)

**Location Finder**

Location ID  Begins With ▼

Location Name  Begins With ▼

Domain Name  Begins With ▼

Corporation ID  Begins With ▼

Location Description  Begins With ▼

Location Reference Number Qualifier ID  Begins With ▼

Location Reference Number  Begins With ▼

Allow Mixed Freight  
☐ Yes ☐ No ☐ Both

Template  
☐ Yes ☐ No ☐ Both

Allow Driver Rest  
☐ Yes ☐ No ☐ Both

Active

**Search** Sort Order Actions Export Saved Query:

**Ready To Ship**

Order Base ID 3753794 Total Weight 0.00 LB Total Volume 0.00 CUFT

Remark Qualifier ID	Remark Text
---------------------	-------------

▲ Ship Units

Pickup Date - MUST BE CURRENT DATE OR LATER! 12/01/2017 00:00:00 Not After Date 12/18/2017 23:59

Ship From - MUST CHANGE!

\* Weight  LB

Ship To  897 \* Pallet Type

\* Volume  CU FT

**Location** Total Found: 29 **Finish**

ID	Location ID	Location Name	Address
RC3.3233	3233	NTS/ARTFX-DALLAS	6425 CAMPUS CIRCLE DR
RC3.32337506301	32337506301	NTS/ARTFX-DALLAS	6425 CAMPUS CIRCLE DR
RC3.ST227	ST227	ST227 BENTON BRYANT	20790 I-30 NORTH
RC3.893	893	COOKEVILLE DC	4500 ACADEMY ROAD

Back to Shipment Type

## PO Release

Scroll down until you see Reference Numbers Ribbon on the Ready To Ship Screen

1. Go to the Reference Number Qualifier ID Field and use the scroll Drop Down and find the Carton Count then in the Reference Number field and enter the value and then Click Save.

Order Release

Reference Numbers

* Reference Number Qualifier ID	* Reference Number	
CARTON_COUNT	10	Save

CARTON\_COUNT  
DECLARED\_VALUE  
FIREARMS  
FLOOR\_LOADED  
HAZMAT  
NMFC\_CLASS  
PALLET\_COUNT  
PO

2. Go to the Reference Number Qualifier ID Field and use the Drop Down and find the NMFC Class, then in the Reference Number field and enter a NMFC Class that is 3 digits (example: 300,100, 92.5) or 2 digit example 50). If you have multiple classes use the highest classification. Then Click Save

Reference Numbers

* Reference Number Qualifier ID	* Reference Number	
NMFC_CLASS	100	Save

CARTON\_COUNT  
DECLARED\_VALUE  
FIREARMS  
FLOOR\_LOADED  
HAZMAT  
NMFC\_CLASS  
PALLET\_COUNT  
PO

## PO Release

- Go to the Reference Number Qualifier ID Field and use the Drop Down and find the PALLET COUNT, then in the Reference Number field a pallet value without decimals. Then Click Save (See screen sot 2 for an example on how to route multiple po's on one pallet)

Reference Numbers

* Reference Number Qualifier ID	* Reference Number	
PALLET_COUNT	25	Save
CARTON_COUNT	10	X
DECLARED_VALUE	100	X
FIREARMS		
FLOOR_LOADED		
HAZMAT		
NMFC_CLASS		
PALLET_COUNT		

If you have three po's on one pallet you will put a 1 for the pallet count on one of the po's and the other po's you will not put a pallet count and select floorloaded. We will know these po's are combined on one pallet.

See example below that's highlighted.

ID	Early Pickup Date	Late Pickup Date	Insert Date	Source Locatio...	Source Location N...	Pall...	Weight	Volume	Cart...	Pallet Type	NM...
RC3.3753794-001	08/29/2016 12:00 AM	09/06/2016 11:59 PM	08/29/2016 09:53 AM		INC. O...	0	259 LB	13 CUFT	130	RC3.FLOOR...	150
RC3.3753794-002	08/26/2016 12:00 AM	08/31/2016 11:59 PM	08/25/2016 11:42 AM		INC. O...	0	26 LB	2 CUFT	2	RC3.FLOOR...	85
RC3.3753794-003	08/29/2016 12:00 AM	08/30/2016 11:59 PM	08/29/2016 09:52 AM		NC. O...	1	855 LB	132 CUFT	239	RC3.STANDA...	150

- Click Save at the bottom of the screen to complete your request. You will see the Success screen pop up. You will receive a vendor notification on your pickup information once your shipment has been routed to carrier to the e-mail address on the account within 2 to 3 business days prior to your earliest available date.

Order Release

Reference Numbers

* Reference Number Qualifier ID	* Reference Number	
CARTON_COUNT	10	X
NMFC_CLASS	100	X
PALLET_COUNT	25	X

Top Save

Results

Success

You successfully created the following records:

RC3.3753794-001 Edit

Create Another



- For Secondary Requirements: Repeat the same steps as step 3 above for Floor Loaded, Hazmat, or Firearm if this load are these type of Product by entering Y for YES or N for NO.

**Reference Numbers**

* Reference Number Qualifier ID	* Reference Number	
<input type="text" value="66"/>	<input type="text"/>	<input type="button" value="Save"/>
FLOOR_LOADED	Y	<input type="button" value="✎"/> <input type="button" value="✕"/>
HAZMAT	Y	<input type="button" value="✎"/> <input type="button" value="✕"/>
FIREARMS	Y	<input type="button" value="✎"/> <input type="button" value="✕"/>

- The Reference Numbers Qualifier ID in Red are required to process PO's for routing.
- The Reference Numbers Qualifier ID in Blue are only required if applied to the load

These Reference Number Qualifier are REQUIRED for all PO's requesting routing

These Reference Number Qualifier are Secondary Requirements if it applies to the load

Reference Number Qualifier ID	Detail	Input
CARTON_COUNT	Amount of total cartons on the shipment	REQUIRED
NMFC_CLASS	Enter Class of Shipment	REQUIRED
PALLET_COUNT	Enter number pallets on the Shipment	REQUIRED
FLOOR_LOADED	Enter Y (Yes)	NOT REQUIRED (only if floor loaded)
HAZMAT	Enter Y (Yes)	REQUIRED if Hazmat
FIREARMS	Enter Y (Yes)	REQUIRED if Firearm

- You will receive routing information, via e-mail, to the e-mail address on your pickup location in 1-2 business from your earliest available date.
- Please reach out to the carrier for a pickup appointment. The carrier e-mail address is at the bottom right hand side of your vendor notification.

## Order Search

- Select the **Order Search** icon on the home screen
- The Order Released Finder allows the Vendor to search for released orders by releasedID, PO number, etc.
- Click **Search**
- The search provides an Order Release screen which contains general information about your releases.
- Use the legend below to help identify your shipment status using the Indicators and User Defined images
- Note: You can only make changes to a release when the indicator is a RED circle.

### Order Release Finder

**Order Release**

Order Release ID  
 Begins With ▼

PO Number  
 🔍 🔗 Begins With ▼

Source Location ID  
 🔍 🔗 Begins With ▼

Early Pickup Date  
 📅 Same As ▼

Late Pickup Date  
 📅 Same As ▼

Destination Location ID  
 🔍 🔗 Begins With ▼

Indicator  
▼

Create Date  
 📅 Same As ▼

Favorites  
☐ Yes ☐ No ☒ Both

Search

Sort Order

### Order Release

Total Found: 1

<input checked="" type="checkbox"/>	★	ID	PO Number	I...	1	3	Early Pick...
<input type="checkbox"/>	☆	<a href="#">RC3.7256237-001</a>	<a href="#">7256237</a>				12/15/2021 ...

## Order Update – Quantity

- This function can be used to update the carton count, weight, or volume of your release
- Click the **Menu** link and Order Update Quantity then enter in the Order Release ID you
- want to modify the quantity on Then Click **Search**
- On the SHIP\_UNIT-LINE screen, check the box next to the Order Release and click **Edit** at the top

**SHIP\_UNIT\_LINE Finder**

Order Release Ship Unit Line Audit

Order Release ID  
3981801-002

Total Package Count  
=

Net Weight  
LB =

Net Volume  
CU FT =

Search Sort Order

**SHIP\_UNIT\_LINE** Total Found: 1

	Order Release ID	Carton C...	Weight	Volume	Domain Name
<input checked="" type="checkbox"/>	3981801-002	1	45.40 LB	6.53 CUFT	RC3

## Order Update – Quantity

- Complete the following fields on the Ship Unit Line screen:
  - Carton Count – If being changed, enter in the number of total cartons in the Total Package Count field
  - Weight – If being changed, enter in the total weight in both the gross & net weight field
  - Volume – If being changed, enter in the total volume in both the gross & net volume field
- **Do not update any other fields**
- Once all the fields are completed, click the **Finished** button. A Results screen will pop-up to confirm successful modification.
- Return to Order Search Menu to search for the order release and confirm the updated quantities

SHIP\_UNIT\_LINE Result > Ship Unit Line

**Ship Unit Line** ☆ 1 of 1 **Finished**

**Ship Unit Line**

\* Order Release ID  
7256237-001

Packaged Item ID  
DEFAULT

Total Package Count  
20

Gross Weight  
1.00 LB

Net Weight  
1.00 LB

\* Ship Unit  
2065581

Item ID

Packaging Unit

Gross Volume  
1.00 CU FT

Net Volume  
1.00 CU FT

**Results**

**Success**

You successfully modified the following records:

RC3.2065581x1 ☆ **View** **Edit** **View Log**

**Modify Another**

**Order Release** Total Found: 1

ID	PO Number	I...	1	3	Early Pick...	Not After ...	Source	Source Name	Dest	Dest Name	Weight	Volume	Insert Time
RC3.7256237-001	7256237	!	!	!	12/15/2021 ...	01/10/2023 ...	12050...	ADIDAS	895	KATY DC	1.00 LB	1.00 CUFT	12/10/2021 03:30 PM

## Order Update – Ship/From Date

- The Order Update – Ship From/Date screen is used to update the location you are shipping from/or to update the date the goods are available for pickup/or NMFC Class/or Pallet Count
- Click the menu link and click Order Update-Ship From/Date/NMFC/Pallets enter in the Order Release ID you want to modify Click **Search**
- Check the box next to the order release and Click **Edit** at the top

Note: You cannot alter a release if it is on a shipment. Contact [Domestic.Logistics@Academy.com](mailto:Domestic.Logistics@Academy.com) for assistance.

### Order Release Finder

**Order Release**

PO Number  Begins With

Order Release ID  Begins With

Source Location ID  Begins With

Early Pickup Date  Same As

Late Pickup Date  Same As

Destination Location ID  Begins With

Indicator

Create Date  Same As

Favorites  
☐ Yes ☐ No ☒ Both

**Search** **Sort Order**

### Order Release

Total Found: 1

<input checked="" type="checkbox"/>		ID	PO Number	I...	Early Pickup Date	Not After D...
<input checked="" type="checkbox"/>		<a href="#">RC3.7256237-001</a>	<a href="#">7256237</a>		12/15/2021 12:00 AM	01/10/2023 1...

Order Update – Ship/From Date. You can not update a release if it's on a shipment contact Logistics. Enter in the following information:

- Pickup Date - to change the earliest date the goods are available, enter a new date in this field
- Source Location ID – to enter a different Pickup Location. Clear Source Location ID, click on the magnifying glass to search for your location.
- NMFC Class – Update and enter with 1 decimal place (100.0)
- Pallets – enter the updated pallet count
- **Do not update any other fields**
- Select **Finished**. When the carrier has accepted the pickup you will receive a vendor notification with the carrier information to the e-mail address on the location account.
- Return to Order Search Menu to search for the order release and confirm the updates.

[Order Release Result](#) > Order Release

Order Release ☆

1 of 1 **Finished**

Order Release

Order Release ID 7256237-001 Order Base ID 7256237 Source Location ID 12050808501 Destination Location ID 895

Order Release ID 7256237-001

PO Number  
[7256237](#)

Pickup Date - DO NOT ENTER A DATE AFTER THE NOT AFTER DATE

12/16/2021 16:36:00

Not After Date  
01/10/2023 23:59 America/Los\_Angeles

\* Order Configuration  
[ASO\\_SHIP\\_UNITS](#)

Earliest Estimated Pickup Date

\* Source Location ID

12051422701

Source Location Name  
ADIDAS

NMFC Class - MUST ENTER WITH 1 DECIMAL PLACE (IE 100.0)

100.0

Pallets  
1

Results

Success

You successfully modified the following records:

RC3.7256237-001 ☆ [View](#) [Edit](#) [View Log](#)

[Modify Another](#)

Order Release Total Found: 1

68 X ↺ 🖨️ 📄

<input checked="" type="checkbox"/>	★	ID	PO Number	I...	1	3	Early Pick...	Not After ...	Source	Source Name	Dest
<input type="checkbox"/>	☆	<a href="#">RC3.7256237-001</a>	<a href="#">7256237</a>	!	📦	📦	12/16/2021 ...	01/10/2023 ...	<a href="#">12051422701</a>	ADIDAS	<a href="#">895</a>

- Select the **Print BOL** icon on the home screen.

- ## Select Print BOL - Vendor

- \*\*\*Please note this is not a complete Bill of Lading on the website.**


**\*\*LTL Shipments routed to CH  
ROBINSON- Please use their bill of lading  
with the 3<sup>rd</sup> party information, if you do  
not receive the bill of lading from CH  
ROBINSON please contact them via email  
at [Academy@chrobinson.com](mailto:Academy@chrobinson.com)**

Buy Shipment

Total Found: 1000

Print BOL - Vendor

<input checked="" type="checkbox"/>	+	☆	ID	Indicator	...	...	...	BOL Number
<input checked="" type="checkbox"/>	+	☆	RC3.16093087	●				CEVV-002435
<input type="checkbox"/>	+	☆	RC3.16040622	●				EXDO-012589
<input type="checkbox"/>	+	☆	RC3.17142731	●				USXI-009850
<input type="checkbox"/>	+	☆	RC3.16100591	●				MKNT-000230

Date: 11/28/2017		BILL OF LADING			
SHIP FROM:		Bill of Lading #: <b>CEVV-002435</b>  			
Name: NTSARTFX-DALLAS Address: 6425 CAMPUS CIRCLE DR. WEST  City/State/Zip: IRVING TX 75063 SID#: _____ FOB: <input type="checkbox"/>					
SHIP TO:					
Name: TWOGGS DC Address: 1 ACADEMY DR  City/State/Zip: JEFFERSONVILLE GA 31044 CID#: _____ FOB: <input type="checkbox"/>		CARRIER NAME: CEVA Trailer Number: Seal Number: Shipment ID: 16093087 SCAC: CEVV Pro Number:			
THIRD PARTY FREIGHT CHARGES BILL TO:		Freight Charge Terms: (freight charges are prepaid unless marked otherwise) Prepaid _____ Collect _____ 3 <sup>rd</sup> Party _____  <input type="checkbox"/> (check box) Master Bill of Lading: w/ attached underlying Bill of Lading			
Name: Address:  City/State/Zip:					
SPECIAL INSTRUCTIONS:					
CUSTOMER ORDER INFORMATION					
CUSTOMER ORDER NUMBER	# PKGS	WEIGHT	VOLUME	PALLET COUNT	ADDITIONAL SHIPPER INFO
2791371	4	20	12		
GRAND TOTAL	4	20	12		
CARRIER INFORMATION					
HANDLING UNIT	PACKAGE	WEIGHT	H.M. (X)	Product Description	LTL #
QTY	QTY TYPE				NMFC #
	4	20			100
GRAND TOTAL					
Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared					COD Amount: \$ _____

## Forgot Password

- Select [Can't access your account](#) from the home menu
- Type in your User Name - Next
- Answer the challenge questions- Next
- Select a New Password
- Contact Logistics if you can't reset your password at [domestic.logistics@academy.com](mailto:domestic.logistics@academy.com) with your user number. A temporary password will be sent from oracle cloud to the contact e-mail address on the account.

## Password Rules:

- 7 characters long min.
- Expiration: 180 days
- History: last 5 passwords
- Max attempts before lockout: 3

# SIGN IN TO ORACLE CLOUD

## Traditional Cloud Account

Welcome usacademytld70536 [change domain](#) [?](#)

RC3.

.....

[Can't access your account?](#)

Sign In

Forgot Password?

Use this link to reset your password and to unlock accounts.



# Questions?

Contact [Domestic.Logistics@Academy.com](mailto:Domestic.Logistics@Academy.com) for any questions.